

ERVING SCHOOL COMMITTEE

TUESDAY, May 17, 2022
7:00 p.m.

Erving Senior & Community Center
1 Care Drive, Erving,

MA

Present: Jennifer Eichorn, Chair, Catherine McLaughlin, Katelyn Mailloux-Little, Erik Semb, David Chagnon, Members; Jenifer Culkeen, Superintendent of Schools; Lisa Canditio, EES Principal; Brittanie Mimitz, Minute Taker; Caroline Guidaboni; Gill-Montague Representative, Gillian Budine; CNC.

MINUTES

A. The Meeting was called to order at 7:00 p.m. by Jennifer Culkeen. AIF.

B. The Pledge of Allegiance was recited by all.

C. Reorganization of the Committee-

- Katie made a motion to nominate Jennifer Eichorn as School Committee Chair. The motion was seconded by Katelyn. AIF.
- A motion was made by Katelyn to make Erik Semb the Vice Chair of the School Committee. The motion was seconded by Katie. AIF.
- Katelyn made a motion to nominate Erik as Union #28 chair. The motion was seconded by Jen. AIF.
- Erik made a motion to nominate Katelyn as a Union #28 Representative. AIF.
- Jen made a motion to nominate Katie as the alternate to the Union #28 Representatives. The motion was seconded by Katelyn. AIF.
- Jenn made a motion to nominate Erik for the Budget and Personnel Committee. The motion was seconded by Katelyn. AIF.
- Jenn made a motion to nominate David and Katelyn for the Policy Committee. The motion was seconded by Katie. AIF.
- Katie made a motion to nominate Jenn for the Capital Planning Committee. The motion was seconded by Katelyn. AIF.
- A motion was made by Katelyn to nominate David as the CES Representative. The motion was seconded by Katie. AIF.
- Katelyn made a motion to nominate Katie to the Sick Bank. The motion was seconded by Erik. AIF.

D. Public Hearings

• Community Network for Children update – Gillian Budine gave a very informative presentation. The program is primarily funded through a grant and support from Union #28. CNC covers all of 5 towns in Union #28. It provides access to services for families as well as school readiness. They are currently down to 5 childcare providers in the area. The CNC children's closet in Leverett is free to all. They try to stock formula when possible. CNC sponsors and puts on so many different activities and programs for our youngest learners. There are CNC playgroups, story walks, and the Ready Rosie program. Gillian requested the return of the Sunday morning playgroup at EES. Currently the funding for CNC for 2023 is only \$83,789. Gillian concluded her presentation by reading statements from former and current CNC program participants.

E. A motion was made by Erik and seconded by Katelyn to accept the **edited minutes from March 15, 2022*. AIF.**

F. Warrants –

1111	2/8/2022	\$6,998.50
117	2/17/2022	\$101,542.73
118	3/3/2022	\$98,691.28
1112	3/7/2022	\$269,697.09

119	3/17/2022	\$106,950.41
1113	3/21/2022	\$14,844.30
120	3/31/2022	\$105,219.66
1114	4/5/2022	\$15,623.00
1115	4/13/2022	\$5,441.74
121	4/14/2022	\$111,060.38
122	4/28/2022	\$105,016.29
1116	5/3/2022	\$259,845.80
123	5/12/2022	\$103,495.86

G. Report of the Gill-Montague Representative- Caroline Guidaboni will be attending the Gill-Montague meetings.

H. Collaborative for Educational Services Report- None

I. Regionalization Update- There is a meeting tomorrow at 6:30p.m.

J. Capital Planning Committee Update- The new walk-in freezer and refrigerator should be installed by August 15, 2022.

· **Review and Issuance of IFB for walk-in refrigerator and freezer replacement –**

A motion was made by Erik and seconded by David to accept the IFB for \$45,000 for the walk-in freezer and refrigerator. AIF.

K. Superintendent's Report- Union #28 recently gained approval for the start of the new Curriculum Coordinator Lindsey Rodriguez. Lindsey will be at Leverett Elementary. The Superintendent met with Senator Comoford regarding the NSBA for Shutesbury. The executive board is finishing up final interviews before the end of the year.

L. Director of Finance and Operations Report*- Catelyn is attending a conference. The Superintendent gave the report. The MIAA end of year recording budget passed at the town meeting with an audit every three years.

· **FY21 End of Year Report – Audit Engagement Letter -** A motion was made by Katelyn to authorize The Chair to sign The Audit Engagement Letter. The motion was seconded by Katie. AIF.

M. Principal's Report- The EES Band has been putting on a virtual instrument show and tell every Thursday in May. The 6th graders will be visiting Great Falls Middle School on June 1st with Graduation on June 16th. There will be an Art Night with Pizza on June 2nd. The Birds of Prey will be coming on June 7th. The Early Education Team is wrapping up Pre-k and Kindergarten registrations. As of now there will be 20 pre-k students and 13 possibly 14 Kindergarteners in the Fall. The Pre-k tuition has been raised to \$10 a day for ½ or full days beginning in September. Mary Gillman and Polly Wagner will be leaving at the end of the school year. An Occupational Therapist has been selected to take Mary Gillmans position. Mr. J and Lynn Osky will be going to Swift River full time next year. Interviews have begun to fill both of those positions.

N. Budget and Personnel Committee Report

· Next Meeting Date – None

O. Union #28 Committee Report

· Next Meeting Date – June 13 or 20, 2022 @ 6:30 p.m.

Step 1 of the process to amend bylaws of Article 15 from a per pupil cost to a 5 year average. It requires two votes. The Superintendent presented her Self Assessment for the Supervisory Meeting.

P. Old Business- None

Q. New Business

- **Sharing from Katelyn-** Katelyn met with the Director of Student Support Services. They talked about having different people come and share with the School Committee. Karina said she would definitely be interested for next year. The Committee would need to put invites out to the Town asking for community members to come and share.
- **Legal Retainer with Dupere Law Offices** – The Retainer amount will remain the same for phone calls, emails, etc. If they must go to District, Superior, or other Appellate courts the rate will be \$150-\$250 per hour. Jenn requested that the item remain on the Agenda for the next meeting in June.
- **School of Choice** - A motion was made by Jenn not to be a School of Choice. The motion was seconded by Katelyn. AIF.
- **PIEE Report-** The Annual P.I.E.E. Scholarships have been voted on and will be awarded to the former EES students at Awards night. P.I.E.E. recently finished a very successful staff appreciation week and is currently running a Hillside Pizza Fundraiser.

R. Policy Review and Update

Policy Review and Update

First Reading on:

- KHA – Public Solicitations in the Schools*
- KHB – Advertising in the Schools*
- KI – Visitors in the School*
- LA – Education Agency Relations Goals*
- LBC – Relations with Non-Public Schools*

Final Vote on:

- JLCD – Administering Medicines to Students*
- KCB – Community Involvement in Decision-Making*

A motion was made by Katelyn to accept the policy JLCD and the policy KCB. The motion was seconded by Erik. AIF.

S. Future Business

- **Next School Committee Meeting Date: Tuesday, June 21, 2022 – 6:30 p.m.**

T. Executive Session and Adjournment-

To discuss strategy with respect to collective bargaining

· A motion was made by Jenn to Adjourn the general meeting and move to an Executive Session at 8:02p.m. The motion was seconded by Erik. AIF.

Roll Call out- I Eichorn, I Semb, I Mailloux-Little, I McLaughlin, I Chagnon,

*** Enclosures**

Respectfully submitted,

Brittanie Mimitz
Minute Taker